

Distance Learning

Level 1 Manual comprises 12 individual lessons covering detailed product information of the major products used in Architectural Hardware.

Lesson 1	Introduction to the Industry
Lesson 2	Metals and Finishes
Lesson 3	Hinges and Sliding Door Hardware
Lesson 4	Cylinders and Keying
Lesson 5	Key in Knob/Key in Lever Lock
Lesson 6	Mortice Locks
Lesson 7	Padlocks and Auxiliary Locks
Lesson 8	Cabinet Locks and Hardware
Lesson 9	Exit Devices and Door Closers
Lesson 10	Weather strips and Thresholds
Lesson 11	Overhead Holders and Miscellaneous Hardware
Lesson 12	Introduction to Plan Reading. Glossary of Terms

Level 2 Manual provides advanced training over eight lessons designed to equip the student in take-off techniques and towards proficiency in Architectural Hardware Consultancy.

Hardware 1	Sliding Door Hardware
Hardware 2	Advanced Keying Systems
Hardware 3	Quality Assurance Procedures
Hardware 4	Grab Rails and Sundry Fittings, including Patch
Hardware 5	Timber Doors, Fire Door Hardware
Hardware 6	Door Schedule-Account Reconciliation
Hardware 7	Electric Locking
Hardware 8	Door Scheduling, Take off Procedures

Two self teaching manuals are included!

Each Training Program includes a comprehensive training manual. All lessons have been developed by experienced specialists employed in the manufacturing, distribution and marketing of Architectural Hardware.

If the participant is not in a position to sit the Level 1 or Level 2 exam within the 12 months there is flexibility to postpone to a later date.

Booking Advice

Name _____

Address _____

Phone _____ Fax _____ Mob _____ Email _____

Current Employer _____ Current Position _____

Level 1 program A\$220 includes manual and enrolment fee to sit exam within 12 months.
(Note that successful completion of this program is a pre-requisite for participation in the Level 2 program).

Level 2 program A\$400 includes manual and enrolment fee to sit exam within 12 months.
(Note that participants in Level 2 Program must have successfully completed Level 1 Program.)

PAYMENT— Please make cheques payable to Architectural Hardware Industry Association or payment can be made via Credit Card below—

Please debit my Mastercard Visa for AUD \$ _____ Card Number _____ / _____ / _____ / _____ Expiry date _____ / _____

Cardholders Name: _____ Cardholders Signature: _____

RETURN BY FAX TO: (03) 9445 9219
or mail to ADHA — Training, PO Box 1027, Research VIC 3095